

## **QuickBooks Online**

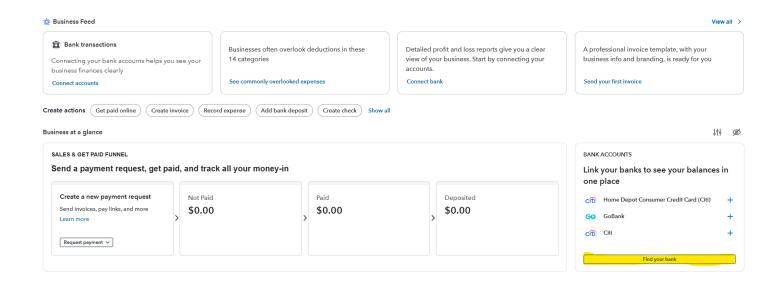
## **Direct Connect/Express Web Connect**

There are two ways to connect to Pima Federal Credit Union using QuickBooks Online.

- 1. Web Connect is where you log in to Business Online Banking.
  - Select the data range and account you want to export and then pull the data into QuickBooks for reconciliation of transactions. For more information on this method see the Web Connect for QuickBooks Online Quick Reference Guide.
- 2. Direct Connect/Express Web Connect is where you log in directly from QuickBooks into Pima Federal. With Direct Connect/Express Web Connect, there are a couple things you need to know:
  - **Direct Connect/Express Web Connect** will automatically pull ALL available account activity into QuickBooks unless you select otherwise in the Which Accounts do you want to Connect screen.
  - Pima Federal does NOT support the bill pay function within Direct Connect, only the data transmission.

Before you begin using Direct Connect, we **STRONGLY** encourage you to run a <u>full backup</u> of your QuickBooks data in the event you need to restore everything back to where it started.

• To begin, login to QuickBooks online and go to **Connect Accounts** in the bank accounts section.



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- Enter "Pima Federal" in the "Enter your bank name or URL" box.
- Select the Pima Federal Credit Union Connect Now option.

## Let's get a picture of your profits

Connect your bank or credit card to bring in your transactions.

Pima Federal

Credit Card

Checking

Savings

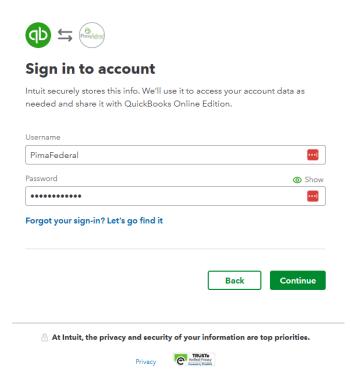
Taxable Brokerage

401(k)

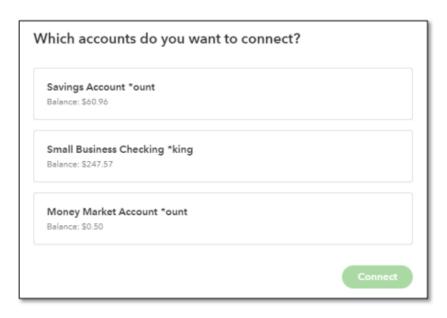
1 out of 1 results for Pima Federal

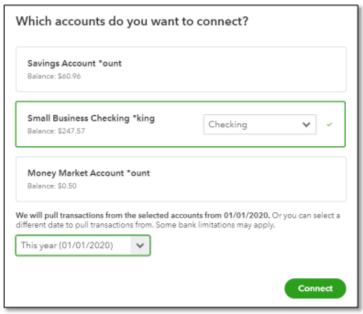
Pima Federal Credit Union
https://www.pimafederal.org/

• Enter your Business Online Banking login credentials.



• Next, "Link your accounts" will appear. This is where you will map your accounts in Business Online Banking to your accounts in QuickBooks. \*It is very important you map the accounts correctly to avoid downloading data into the wrong account.\*





You are now ready to pull transactions into QuickBooks. For next steps within QuickBooks and frequently asked questions visit the link below.

**QuickBooks: Next Steps and FAQ**